



# Lago Vista ISD Volunteer Application

LVISD provides equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

## Contact Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

## Campus Preference

Please check the campus(es) where you would like to volunteer.	Do you have a student on the campus? Please list students name?
<input type="checkbox"/> Elementary	
<input type="checkbox"/> Middle	
<input type="checkbox"/> High	

## Special Skills or Qualifications

Please share with us any special skills you have (from employment, previous volunteer work, or through other activities, including hobbies or sports).

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## Person to Notify in Case of Emergency

Name	
Home Phone	Work/Cell Phone

## Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

For Administrative Use Only

Date received \_\_\_\_\_ Entered \_\_\_\_\_ BC Complete \_\_\_\_\_

**LVISD Criminal History Background - Volunteer**

**Confidential\***

Lago Vista Independent School District is authorized by state law to obtain criminal history record information on applicants the district intends to employ and for any volunteer (Texas Education Code§22.083). Volunteers should refer to the guidelines on the reverse side of this document. Additional background checks will be conducted at least on a yearly basis. The information requested below is necessary to obtain criminal history record information.

*Please print.*

Name \_\_\_\_\_  
Last First Middle

Other names that may appear on records \_\_\_\_\_  
*(Used for certification, reference, and criminal history record checks)*

Driver's License \_\_\_\_\_ Date of birth \_\_\_\_\_  
State and Number

Mailing Address \_\_\_\_\_  
Street City State Zip

Phone Number: \_\_\_\_\_  
*(In the event we need to contact you to confirm information)*

Sex:  Male  Female Ethnicity:  Black  White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>Please check all that apply</b>
<b>I am volunteering for:</b>
<input type="checkbox"/> Day-to-day campus activities
<input type="checkbox"/> Field trip or other off-campus activity
<input type="checkbox"/> Overnight trips
<b>Primarily at:</b>
<input type="checkbox"/> ES <input type="checkbox"/> MS <input type="checkbox"/> HS
<input type="checkbox"/> Other (booster club, etc.) _____

\* This form will be removed from the application and filed separately in the personnel office.



# Lago Vista ISD Guidelines for Volunteers

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## Lago Vista ISD

All volunteers are asked to submit to a criminal background check. LVISD reserves the right to refuse to allow any person to volunteer based on activities or behaviors that may cause a concern about the safety or education of the students of the district.

The following guidelines are applied to make decisions regarding applications for volunteer service.

### **Volunteers for Day to Day Campus Activities:**

Volunteers who wish to be involved on campus for routine daily activities such as making copies, assisting in classrooms with a teacher present, assisting with social events, etc. must meet the following criteria:

- No convictions or deferred prosecutions for any type of violence
- No convictions or deferred prosecutions within the past 10 years for drug use
- No convictions or deferred prosecutions for any type of sexual misconduct
- No convictions or deferred prosecutions for any crime against a child

### **Volunteers for Field Trips or Other Off Campus Activities:**

Volunteers who wish to be involved in off campus activities such as supervision of students on a single day field trip or extracurricular trip with other teachers and/or adults present must meet the above criteria and the following:

- No convictions or deferred prosecutions for driving under the influence within the past 5 years
- No felony convictions of any type

### **Volunteers for Overnight Trips:**

Volunteers who wish to be involved in off campus activities that involve supervision of students for an overnight trip or for direct supervision of students for an extended period of time in which no other adult is present must meet all of the above criteria and the following:

- Not more than 3 convictions or deferred prosecutions for any type of offense
- No convictions or deferred prosecutions for driving under the influence at any time
- No convictions or deferred prosecutions for drug use at any time

These guidelines are in place to maintain the highest standards of safety for all students of the Lago Vista Independent School District at all times.